

# Minutes of the Parochial Church Council, St. Peter's Draycott

*Held on 13/03/2018 at 7:45 p.m. at Kundasan, Draycott.*

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## **1. Opening prayers**

Stuart opened the meeting by reading a psalm, followed with a prayer.

## **2. Attendance and apologies**

### *Present*

Stuart Burns	SB	Tricia Lumley	TL
Richard Dingley	RD	Pat Mullan	PM
Gill Dury	GD	Thea Oliver	TO
Chris Green	CG		
Colette Jeff	CJ	<i>Apologies</i>	
Tricia Heckbert	TH	John English	JE
Alison Jeffries	AJ	David Cheetham	DC

## **3. Any amendments/ signing of minutes from 16/01/18**

One amendment was made and the minutes were signed.

## **4. Additions or amendments to the agenda**

Stuart submitted an extra item (6f).

## **5. Brought forward and arising matters from the minutes**

(Minutes from 20/07/17)

#6a Church locking). Now the heating is fixed the church can be open again. *ACTION:* We all revert to the most recent rota.

#7 Notice board- TH said she will buy one for us as a parting gift and asked what kind we would like. We thought that something lockable would be good. *ACTION*: TH will look for ideas and get back to us with some options.

(Minutes from 14/11/17)

#6a Magazine special issue. CG had reported back to Sue Walker on the view of Draycott PCC. Sue will give us dates for a working party meeting. *ACTION*: hold ourselves ready to contribute two people on the day when announced- CG will pass on the date and we can decide then who is available.

(Minutes from 16/01/18)

#6a Refugee outreach event. We now have a date (20/10/18) venue (Draycott village hall) and title ('Celebrate: World Food and Music'). Local musicians are being approached. There is a subcommittee from the three churches and discussion about details is ongoing.

## 6. *New matters*

### 6a. Safeguarding officer

We need to appoint a safeguarding officer to replace Tricia Heckbert when she leaves. Alison Jeffries has indicated her willingness. Tricia Heckbert proposed that the PCC appoints Alison to the role, and Thea Oliver seconded. All were in favour, so the motion was passed. Thank you, Alison!

### 6b. Data protection officer

We need a data protection officer (NB. this is a new post). Chris Green has indicated his willingness, given that it is particularly to cover new statutory requirements (the General Data Protection Regulations, coming into force at the end of May) and he is already involved in this at work. All agreed. *ACTION*: Chris to enrol on a diocesan training session in April or May (NB. For Rodney Stoke, Megan and Ken are already going to one).

### 6c. Changing gas supplier

Follows query from David- we can get a reduced tariff for our gas supply if we change to EDF and have a dual fuel contract. All were in favour. *ACTION*: Chris to let David know.

### 6d. Informal concert at the Bishop's palace

Bishop Peter had invited the choir to give an informal concert at the Bishop's Palace chapel. The date was Sunday June 3<sup>rd</sup>. Barry will rehearse us.

### 6e. APCM

- i. The following reports would be prepared and with Chris by Easter, as follows:

<b>Report</b>	<b>Author</b>
Electoral Roll	<i>Richard Dingley</i>
Report on PCC proceedings	<i>Chris Green</i>
The financial report and accounts	<i>David Cheetham</i>
The churchwarden's fabric report	<i>David Cheetham/ Tricia Heckbert</i>
Deanery Synod report	<i>Thea Oliver</i>
Worship and ministry team	<i>Chris Green</i>
Covenants	<i>Tricia Heckbert</i>

<b>Report</b>	<b>Author</b>
School	<i>Nikki Devitt</i>
SoSP	<i>Tricia Lumley</i>
Local Ministry Group	<i>Pam Williams (LMG secretary)</i>
Study Groups	<i>Richard Dingley/ Chris Green</i>
Church Magazine	<i>Rob Walker (Editor)</i>
Health and Safety	<i>Richard Dingley</i>

- ii. The church officers to be proposed (NB. does not preclude others coming forward):

Churchwardens: David Cheetham, John English (if he is willing)

Lay chair: Tricia Heckbert (until she moves away in the summer)

At the meeting, Stuart asked if anyone present would like to put themselves forward as a candidate for church warden. No-one did on this occasion, but we noted that David had stated his intention to step down the following year- so we should ready ourselves for this. It would be particularly good if a woman were to come forward to help redress the gender imbalance of the management team!

#### **6f. Hours and pay for church secretary**

Samm's hours have been creeping up, and her role is increasingly necessary for the working of the parish and benefice. Cheddar PCC has agreed that her hours should be increased from 6h to 8h per week (which may still not reflect the true time she puts in). The cost would rise from £3,000 to £4,000 p.a., of which we pay 10% (the same amount as Rodney Stoke). Therefore our annual contribution would increase by £100 p.a. It was the view of Draycott PCC that we should consider raising it still further to 10h to make sure that the hours she actually works are really covered. But in the meantime we agree to 8h.  
*ACTION:* make the increase proposed and review in three months.

### **7. Continuous matters**

#### **7a. Worship (including feedback from Ministry Team)**

- i. Lent Groups- These are going well, and the course is being well received. The plenary group will be on Wednesday in Holy Week at 7:30 pm in Draycott church.
- ii. A Passover meal will take place on Maundy Thursday in Cheddar village hall at 6 pm, followed by a Eucharist in church at 7:30. This is a joint benefice event, but if you would like to come to the meal please would you sign the sheet in church.
- iii. There will be a Taizé service at 6 pm in St Peter's, organised and led by Thea
- iv. Easter morning communion will be the usual time- a suggestion that it is not unduly lengthy as there may be visitors and young families who might find that difficult.
- v. The 'Elevenes' service had been launched and had gone well- although few children attended. The next one will be on Palm Sunday.
- vi. Music- generally. We might suggest that the anthem be announced on the Pew Notes.

#### **7b. Synod and LMG**

- i. No deanery synod since last PCC. For Synod+ there had not been as many as we would have liked. It was probably not advertised widely enough.
- ii. The next regular Deanery Synod will be on June 6<sup>th</sup> at St Peter's.

### **7c. Finance**

- i. Balance on March 1<sup>st</sup>: General fund £20,262.99, Fabric Fund £12,512.41.
- ii. Bishop's Lent appeal- proposed the church contributes £100. All present agreed.

### **7d. Fabric**

- i. The leak in the heating system has finally been located, and repaired. The heating should now work much more reliably.
- ii. Plants encroaching on the pavement along the adjoining graveyard wall have been cut away. NB. Really the responsibility of Mendip District Council, but funded by a donation in order to get it done quickly as the school children were having to walk in the road.
- iii. We are very pleased with our new gates. There may be a dedication plaque added. We agreed but requested that we could see the text before this was done. The question was put as to cost and means of maintenance- we do not know.

### **7e. School**

- i. Nikki and Stuart continue to alternate in taking most Wednesday assemblies (the current theme being 'Parables'). On occasions when neither can, Mike Jury does it.
- ii. The school Easter service will be on 23<sup>rd</sup> March at 9:30 (Friday).

### **7f. Supporters of St Peter's**

Planned events are as follows:

- i. Soup lunch on Sat 17th March from 12-1, for Christian Aid. Soup and cakes welcome.
- ii. Jumble sale on Sat 21<sup>st</sup> April at the Strawberry Special.
- iii. Talk entitled 'My life as a Pharmacist' at 7 pm on Friday May 11<sup>th</sup> at St Peter's (by Terry Grist who qualified in 1958, and has many fascinating and amusing anecdotes).
- iv. The Holy Rollers will participate again in summer skittles this year.

### **8. Dates**

PCC- April 8<sup>th</sup> APCM: 6 pm evening prayer, meeting starts at 6:30.

*The meeting closed with the Grace, which we said together.*