

# Minutes of the Parochial Church Council, St. Peter's Draycott

*Held on 17/05/2017 at 7:45 p.m. at Kundasan, Draycott.*

1. Opening prayers.....	1
2. Apologies.....	1
3. Any amendments/ signing of minutes from 29/03/17.....	1
4. Additions or amendments to the agenda.....	1
5. Brought forward and arising matters from the minutes.....	1
6. New matters.....	2
6a. Appointment of church officers.....	2
6b. Parish Magazine- raising the cover price?.....	3
6c. Next United Benefice Service at Draycott.....	3
6d. Any other matters arising from the APCM.....	3
7. Continuous matters.....	3
7a. Feedback from Ministry Team.....	3
7b. Synod feedback.....	4
7c. Finance.....	4
7d. Fabric.....	4
7e. School.....	4
7f. Supporters of St Peter's.....	4
8. Dates.....	4

## **1. Opening prayers**

Stuart opened the meeting with a reading from Psalm 100 and a prayer.

## **2. Apologies**

### *Present*

Stuart Burns	SB
Richard Dingley	RD
Gill Dury	GD
Chris Green	CG
Tricia Heckbert	TH
Colette Jeff	CJ
Pat Mullay	PM
Thea Oliver	TO

### *Apologies*

David Cheetham	DC
Alison Jeffries	AJ
Tricia Lumley	TL

## **3. Any amendments/ signing of minutes from 29/03/17**

The minutes were deemed accurate and signed.

## **4. Additions or amendments to the agenda**

(None).

## **5. Brought forward and arising matters from the minutes**

(Minutes from 11/01/17)

- a. (# 5, 6d (i) – organ rejuvenation.

This would be more work than we had thought and will happen next year- from April 3<sup>rd</sup> to finish by June 29<sup>th</sup> (St Peter's day). The quotation is for £9,000 - higher than the initial rough estimate. Is it still worth doing? After discussion we agreed it was.

TO suggested that the organ be worked on in the south transept rather than in the chancel,

as this would be less disruptive. We thought it was a good idea.

- b. (# 9) Parish Away Day. Stuart asked if we were still keen on it- we were. Bagley Baptist church would be a suitable location if we could get it.

*ACTION:* Stuart, Thea and Chris would meet and get something fixed.

(Minutes from 22/02/17)

- c. (# 7b iv) The Laurels. Jane doesn't want to play the piano on a Sunday. After discussion we decided to keep to the Tuesday. Stuart will be able to celebrate one in three months- including this June. Jane will be able to accompany. NB. We touched on the 'commissioning' aspects. This did not apply when Stuart was taking the service, as he would also consecrate the elements at The Laurels. When we next had reserved sacrament being prepared, it was up to us to remind the priest in charge. Stuart would leave it to them to say something suitable, rather than give them a fixed form of words.

(Minutes from 29/03/17)

- d. (# 6a) Quinquennial survey.

i) We are waiting on Mendip County Council to get back to us on which works they will take responsibility for (NB only in the churchyard).

ii) TO said she was in touch with a village committee who had Jubilee funds to disperse for a suitable project, and had agreed to commission new front gates for St Peter's. The existing metalwork would be re-used. They would not go ahead however unless we underwrote the works in case it cost more than anticipated. All agreed to this.

iii) TH reported back on the outside notice board. Awaiting a quotation from Aspen Joinery.

iv) TH also reported that West Country Tiling had provided a quote for the re-roofing of the toilet. If we renewed rainwater goods and tiles as suggested, the total amount would be £5,921 + VAT.

*ACTION:* The works were non-urgent, so could be deferred until some of the more urgent work had been done. The fabric subcommittee was requested to advise.

## **6. New matters**

### **6a. Appointment of church officers**

Already appointed by the APCM: Churchwardens David Cheetham and Tricia Heckbert; deanery representatives Tricia Lumley and Thea Oliver. Decided in the PCC after the APCM: treasurer David Cheetham, secretary Chris Green, lay chair Tricia Heckbert. Further appointments decided at the present meeting: electoral roll- Richard Dingley; health and safety officer- Richard Oliver (TO will ask him if he agrees); safeguarding officer- Tricia Heckbert; covenant secretary- Tricia Heckbert.

NB. Tricia's roles really need to be shadowed by someone else whilst she is still here as she can only commit to one year. There is a safeguarding course on 6<sup>th</sup> July at the Old Deanery- it would be very good if the shadow could attend this. NB. The safeguarding officer is a point of initial contact- not expected to be an enforcer. It is not an onerous role- much of TH's work has been in overseeing the DBS applications.

The covenant secretary needs to be someone who is discreet and trustworthy, a member of our congregation and on the electoral roll. It is a sensitive post- and also requires some computer literacy as there are online forms to be completed.

*ACTION:* We will make a request for people to fill these posts in church (after church, pew notes). Members of the PCC are also asked to consider whether they could fill these roles. TH will be very happy to answer any questions anyone may have about what they involve.

#### **6b. Parish Magazine- raising the cover price?**

Rob Walker (magazine editor) had suggested at the APCM. that the cover price be increased to £1 (from 50p), whilst keeping the subscriber price the same. Although it would not get us much more money, he suggested it would make the subscription seem a better deal. This was discussed but not favoured at the meeting. Some of us remember the controversy caused by raising the price from 40p to 50p. The magazine makes a modest profit at the moment.

#### **6c. Next United Benefice Service at Draycott**

It was suggested at the PCC after the APCM that we settle some more detail of the St Peter's patronal festival service on 2<sup>nd</sup> July, which was to be a united benefice service. An issue had arisen that a number of us would be absent.

*ACTION:* Stuart suggested that himself, Thea and Chris should consider this also when we met to discuss the parish away day.

#### **6d. Any other matters arising from the APCM**

- i. APCM minutes had been circulated to the PCC – CG requested than any matters of accuracy be reported back to himself. A copy of the minutes and the reports has been posted on the church website. CG also wrote a report for the Church Magazine.

*ACTION:* CG to put up copies of the reports and minutes on the church notice board.

- ii. Change in membership of PCC/ sides persons. We should thank those who have stepped down. NB. We warmly welcome Gill Dury to our PCC and thank her for joining us.

*ACTION:* CG to write appropriate letters of thanks to those who are stepping down.

### **7. Continuous matters**

#### **7a. Feedback from Ministry Team**

- i. LPAs. The DBS checks have come back for RD, not yet known for AJ. There is some paperwork- the ministry specification needs to be agreed and signed for those to be commissioned. The commissioning will take place at the Archdeacon's Visitation on 15<sup>th</sup> June at West Huntspill.

*ACTION:* RD to discuss with SB after the meeting. SB will arrange to meet AJ.

- ii. Ministry Team meeting minutes- SB suggested that these only need to go to Church Wardens and ministry team members.

- iii. At the last meeting (26/04/17) the Easter services were reviewed. It was suggested that our Maundy Thursday service should start a little later, to help those who would be coming after work (8 pm, not 7:30 pm). The Easter liturgy needed revision (see below)

- iv. Baptisms- Julie had attended a presentation of new resources, and showed us a sample of leaflet for parents and cards for godparents, and other materials. Stuart and Julie had selected some to buy and use in the three churches.

- v. Easter service- SB had produced a revised liturgy. We all thought this was a great improvement- shorter, and a better Eucharistic prayer. Regret was expressed that the Nicene creed had been used rather than a shorter one. However we have to use it sometimes- especially at major festivals.
- vi. Barry asks if we would like Helena to sing for us again, as she will be staying with Barry. Yes, please!

### **7b. Synod feedback**

Once again TO and TL had not found out about this (which took place last week)- there seem to be a communications issues. Have they been dropped from the mailing list?

*ACTION:* TO will contact the secretary who should have sent out the notifications to find out what happened and put it right.

### **7c. Finance**

*Balance.* TH reported from DC: General fund: £11,808; fabric £12,838.

### **7d. Fabric**

(Dealt with under matters arising- see 5d, above).

### **7e. School**

Nothing new.

### **7f. Supporters of St Peter's**

- i. The jumble sale went well, coffee and cakes also.
- ii. Summer skittles will soon be starting again.
- iii. We will probably hold a barbecue at Jeanette Vining's- to be announced.
- iv. Barry Rose will be giving a concert on the 29<sup>th</sup> June in St Peter's.
- v. There is to be a wedding on the first Saturday of August. The wedding party does not mind us using the church in the morning for coffee and cakes.

### **8. Dates**

PCCs could take place at 2 month rather than 6 week intervals. We would try to avoid meeting on Wednesdays as much as possible due to Mendip Player rehearsals. Meetings were planned for the following dates:

- 20<sup>th</sup> July (Thursday)
- 12<sup>th</sup> September (Tuesday)
- 31<sup>st</sup> October (Tuesday)

Richard Dingley kindly invited us to Kundasan for at least the July meeting.

*The meeting closed with the Grace, which we said together.*