

# Minutes of the Parochial Church Council, St. Peter's Draycott

*Held on 02/09/2015 at 7:45 p.m. at Kundasan, Westfield Lane.*

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## **1. Opening prayers**

Richard opened the meeting with a prayer. Tricia Heckbert took the chair.

## **2. Attendance, apologies and welcome**

*Present*

*(contd.)*

David Cheetham	DC	Janet Jeffries	JJ
Richard Dingley	RD	Colette Jeff	CJ
Chris Green	CG	Tricia Lumley	TL
Tricia Heckbert	TH	Thea Oliver	TO
Alison Jeffries	AJ	Barry Rose	BR

## **3. Minutes from PCC of 09/07/2015**

The PCC minutes were agreed as an accurate record.

## **4. Matters arising**

14/05/15 6d (Magazine copyright compliance). CG had not yet contacted the British Library- carry over.

14/05/15 6h (Draycott Charities). TO had not heard back. Carry over.

14/05/15 7b (Rainwater goods). Paul Moulton had inspected them, but he did not think clogging was the cause of our damp problems. Will investigate further.

09/07/14 6 iv (Chris Butler consulted re. advertisement). Advised that advertising in September would be better as more would usually be looking at this point than later in the year.

09/07/14 6 v (Authoritative opinion over advertising for 2 weeks rather than 1). Diocesan advice was emphatically to advertise for 1 week, as most people will pick it up on the Internet.

09/07/14 6 vi (PCC resolution). Done, included in the minutes- see vii. AJ reported that this had helped to give the Draycott representatives confidence in PCC backing for their position.

09/07/14 6 b (Website hosting). CG had transferred the website to its new host (1AND1) as agreed, and is paying £3.59 per month. There was a hiatus of over a week when the website was offline due to issues that could not be resolved before CG went on holiday. BR reported that the diaries etc. were still showing August. CG to fix this, although the website also had the full magazine with September in it- so these are available online.

09/07/14 6 c (John Hall asked to take our Harvest Festival) Done, and John has agreed

09/07/14 7 a iii (Christmas services). Judith has the midnight service in hand, although the person is not yet specifically identified. Also Alistair Glanville has agreed to take the carol service on the 27<sup>th</sup>. We do not yet know whether we are doing carols at the Cider Barn, but Thea agreed to lead the carols in the Strawberry Special

09/07/14 7g ii (magazine article on harvest) Done, published (p.1 of the Aug/Sept magazine).

Any other actions were either completed, taken up in current agenda or else no longer relevant.

## **5. Any other business**

Items for information- CSC appeal (dealt with under 7g.).

## **6. Items for Decision**

### **6a. Vacancy- update, any further actions**

- i. Parish representatives met and agreed on changes to the profile and advertisement. NB. The former is largely unchanged apart from the opening statement (person specification), but the advertisement has been more extensively revised.
- ii. The advertisement should appear at the start of next week (7<sup>th</sup> September), and the new closing date is the end of October *ACTION*: CG would include a link to this in the website

### **6b. Insurance- update, further actions**

- i. Our insurer Ecclesiastical Insurance is conducting an insurance reassessment. DC is assisting them. A number of actions are outstanding.
- ii. Electrical appliances must be catalogued and tested. *ACTION*: DC arranging.
- iii. Asbestos survey needed. DC has identified a few places that might contain asbestos *ACTION*: DC to pursue with an appropriate person to carry out a survey.
- iv. Health and Safety report needs to be displayed *ACTION*: DC will do
- v. Smart Water sign needs to be somewhere more obvious (Glebe field notice, church gate?) List of items marked with Smart Water is needed (*ACTION*: CG has these somewhere, will look for them).
- vi. A few items not done from the quinquennial survey- gas meter door needs renewing (*ACTION*: TO will ask father-in-law David to have a look); nave ceiling not painted (DC told EI that this was not possible without collateral damage- seems to be accepted by EI).
- vii. Portable items need to be photographed, and the font also needs to be photographed from different angles *ACTION*: CG will find the ones he has taken and we will review the need for more.

viii. We need a decision on whether to insure on 100% of the value of the church, or a lesser figure. DC has written to the archdeacon for advice, but she is currently away. NB. the opinion of the PCC was that we would not want a 'replica' of the current building, but something serviceable. However we may be constrained by other considerations, such as our Listed Building (category 2) status. *ACTION*: wait for advice- carry over.

### **6c. October – December rota**

- i. Some further updates were reported by RD- Judith is taking the 20<sup>th</sup> December, someone else (not known) will be taking the 6<sup>th</sup>.
- ii. We don't yet know who is taking our Remembrance Day service at Draycott on the 8<sup>th</sup> November. *ACTION*: CG will circulate the new rota when available.
- iii. The rota as it stood was approved. The PCC thanked Judith for her hard work on it.

## **7. Items for Discussion**

### **7a. Worship**

(Covered in previous items)

### **7b. Fabric**

The damp in the south transept is worse than ever. It looks more like rising damp than damp coming from a rainwater leak (e.g. guttering). *ACTION*: after the autumn will clear leaves and look again. We may need to call on a damp expert.

### **7c. Finance**

After a tax rebate and the recent contribution from skittles (£790) our finances look quite healthy.

General fund: £9,284 current + £4,526 deposit

Fabric fund: £6,978.

### **7d. School**

Only just back- nothing new to report.

### **7e. Deanery Synod**

TL attended.

### **7f. SoSP**

Coffee and cake mornings are getting good numbers- 40-50 people

The Michaelmas Fayre will be on Saturday 3<sup>rd</sup> October and lead into a ploughman's lunch- TL will organise and ask us for contributions. NB. the funds will go towards decoration of the kitchen area.

The harvest supper curry night will be on Friday October 9<sup>th</sup>- tickets at £12.50

We would like to know when the school harvest service is to take place, and whether they would like to join with our celebrations (before, during, after...)? *ACTION*: CG will ask Nikki to find out.

### **7g. Church Magazine**

- i. CG had asked Rob to publish the Harvest appeal from the CSC, and circulated the appeal to the meeting.
- ii. TO suggested the appeal should go to the school- they might be able to circulate it more widely, and/ or it may encourage them to contribute directly or through us *ACTION*: CG will let the school have a copy of the appeal.

### **7h. Local Ministry Group, Cheddar Valley Churches**

An LMG newsletter had come out – CG would circulate to PCC members.

TL attended.

### **8. Items of new business**

(none)

### **9. Items for Information**

(covered elsewhere)

### **10. Meeting dates**

- 14<sup>th</sup> October (Wednesday) 19:45 – TH and TL gave apologies
- 25<sup>th</sup> November (Wednesday) 19:45 – TL gave apologies (NB. Wednesday s are Mendip Players rehearsal nights)

### **11. Closing Prayer**

The meeting closed with the Grace.